

International Student Accommodation Form

MIT International, Level 2, Student Service Reception, Manukau Campus
Private Bag 94006, Manukau 2241, Auckland, New Zealand

Email: internationaladmin@manukau.ac.nz

Please ensure ALL sections are filled out, cross out those that do not apply.



Student ID number

A

PERSONAL DETAILS

Legal family name _____

Legal given names _____

Postal address _____

Phone () _____

Email address _____

Date of birth DD/MM/YYYY _____ Gender (TICK ONE) Female Male

Nationality _____ Course of study _____

Agent name _____ Agent email _____

Describe your personality, hobbies, sports and interests (attach extra pages if necessary):

Please specify religious and/or eating requirements (e.g. need prayer time, vegetarian):

Food preferences:	Food dislikes:
_____	_____
_____	_____
_____	_____

Please tick your preferences:

Are children acceptable? (TICK ONE) Yes No Are you vegetarian? (TICK ONE) Yes No

Are pets acceptable? (TICK ONE) Yes No Do you smoke? (TICK ONE) Yes No

B

MEDICAL CONDITIONS OR DISABILITIES

Manukau Institute of Technology is committed to providing legal support to students to assist them with their learning. Please give details of any medical conditions or disabilities e.g. allergies, asthma, restricted mobility

C

FLIGHT DETAILS (REQUIRED BY ALL APPLICANTS)

Date of arrival: _____ Time of arrival: _____

Flight number: _____ Airline: _____

D

ACCOMMODATION ARRANGED BY MIT

We have a variety of accommodation options available. Please tick the option you desire.

Homestay	Age	Single (cost per week)	Sections to complete
<input type="checkbox"/> Manukau	<input type="checkbox"/> 18 years +	NZD\$325	Complete all sections
<input type="checkbox"/> Auckland Central	<input type="checkbox"/> 18 years +	NZD\$345	Complete all sections

I wish to be met at Auckland International Airport and transferred to my homestay.

I do not wish to be met at Auckland International Airport.

Homestay Students only

I understand that I must complete and sign the Homestay Agreement form, which the Homestay Coordinator will send to me. I must also remain in Homestay for at least 4 weeks. I will contact the Homestay Coordinator if I have any concerns.

E

HOMESTAY APPLICATION FEES

The homestay fee quoted below is for 2023 homestay fee. If you enter homestay in 2024, you will be charged that year's accommodation fee.

Placement Fees	*Non-refundable
Arrangement	\$330*
Urgent Arrangement	\$430*
Transfer from Auckland International Airport to Homestay	\$100
Unnotified missed flight or change of flight	\$110
Weekly Fees	
Homestay (Manukau)	\$325
Homestay (Central Auckland)	\$345
Lunches Monday to Friday (weekly fee in addition to the Weekly Fees above if requested)	\$45
Weekly retainer fee all age group	\$160

- Minimum stay in Homestay: 4 weeks
- Meals: 16 meals per week (breakfast and dinner Monday to Friday and all meals on weekends)
- Bedroom: students will have their own bedroom, desk and lamp and clothes storage.
- Urgent arrangement: Applications received less than 2 weeks before arrival date. This fee is not in addition to the standard fee, but replaces it.
- Un-notified missed or changed flight: If Students have chosen to be met by VCI and change or miss their flight they must inform VCI immediately. If they do so, they are not charged this fee.
- The weekly retainer fee is paid instead of the standard weekly fee, when a student is away for 2 weeks or more and wishes to leave the bedroom set up with their belongings.
- All extensions to Homestay are made directly with VC International.

F

CANCELLATION CHARGES

Date of Cancellation	Cancellation conditions and charges
Up to one week before arrival date	No refund of arrangement fee. Full refund of homestay rent.
Six days to one day before arrival date	No refund of arrangement fee. One week's forfeiture of rent. Refund of remaining rent.
On or after arrival date	No refund of arrangement fee. Two weeks' notice or forfeiture of two weeks' rent. Refund of remaining rent.

G

OWN ACCOMMODATION

Name: _____

Phone: () _____

Address: _____

H

PRIVACY NOTICE

In submitting this application, you may have disclosed personal information including your name, contact details and individual needs. This personal information is collected in order to contact you about your application and to assess your application. MIT will only collect personal information that is voluntarily submitted to it. You have the right to ask for a copy of any personal information MIT holds about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at internationaladmin@manukau.ac.nz.

By submitting this application you acknowledge that you have read and understood this privacy notice, and confirm that the information supplied in this application is true and correct.

Applicant
Signature

DAY / MONTH / YEAR